



# Awrel Manual

Version 1.3.10.9.21

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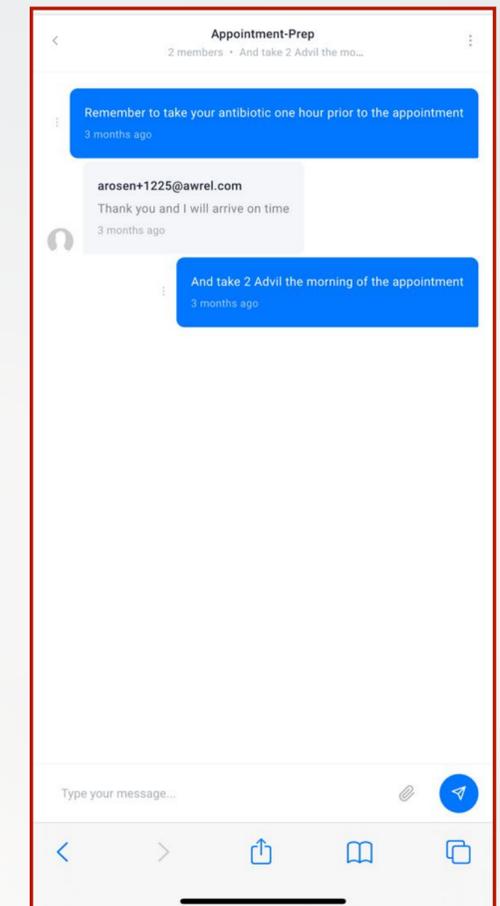
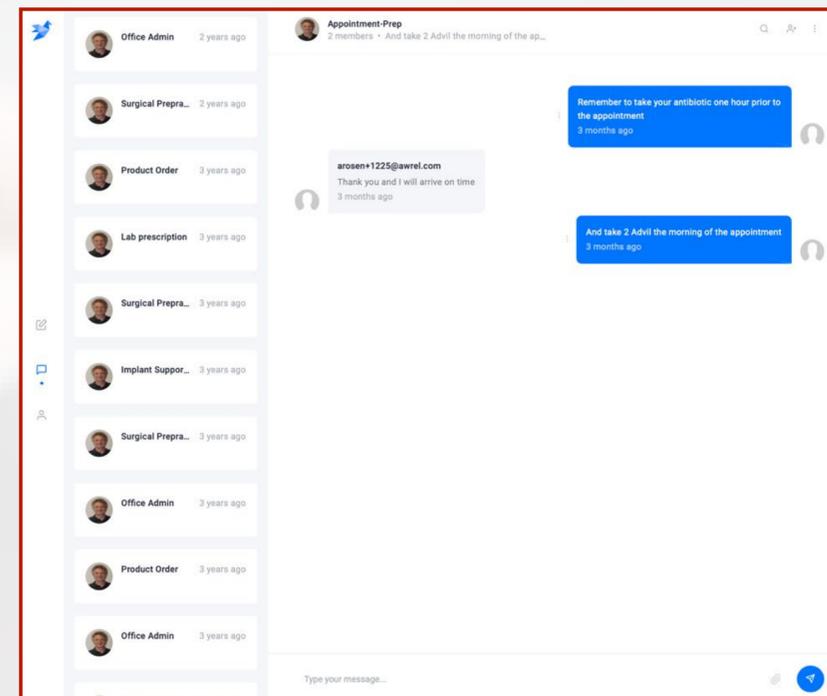
# 1. Introduction

Desktop

Mobile

[AwrelCONNECT.com](https://AwrelCONNECT.com)

HIPAA compliant cloud-based text messaging application accessed through the browser on your desktop or mobile device.



## 2. Requirements

### **Technical Requirements:**

- Internet Connectivity
- Desktop or Mobile Browser
- You must add your mobile phone number to your profile to enable SMS notification



3. Sign up “Click” [AwrelCONNECT.com/signup](https://AwrelCONNECT.com/signup)

## One Time Registration

“Click” [AwrelCONNECT.com/signup](https://AwrelCONNECT.com/signup)

### Sign up

Welcome to the Awrel Messaging Services

First Name  Last Name

Enter your email

Enter your password

Your password must be 8-20 characters long, must contain at least one uppercase letter, one numbers and a special charecter.

[Agree to terms and conditions](#)  
[Privacy policy](#)

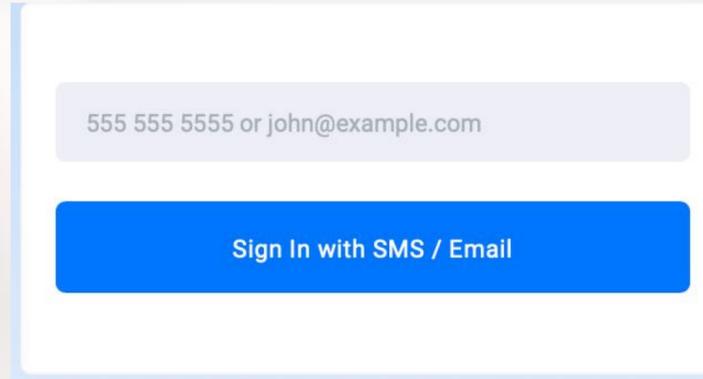
**Sign up**

Already have an account? [Sign in.](#)



## 4. Sign in “Click” [AwrelCONNECT.com](https://AwrelCONNECT.com)

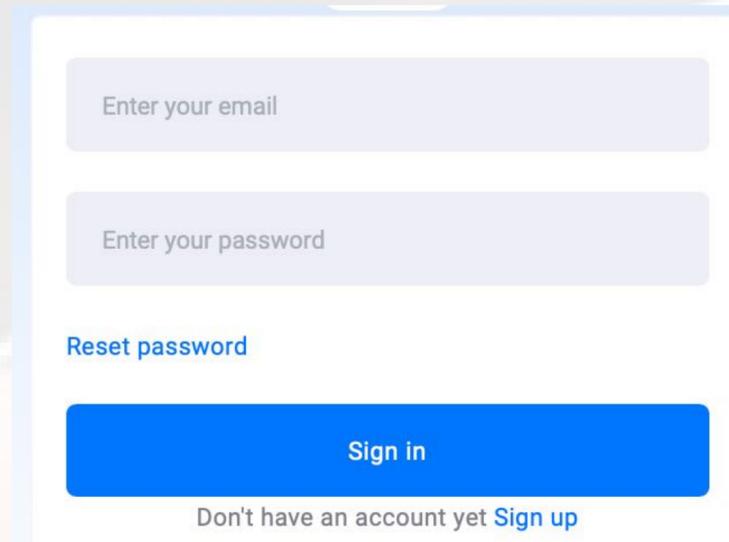
1. Enter your phone number or email to request a secure link to sign in



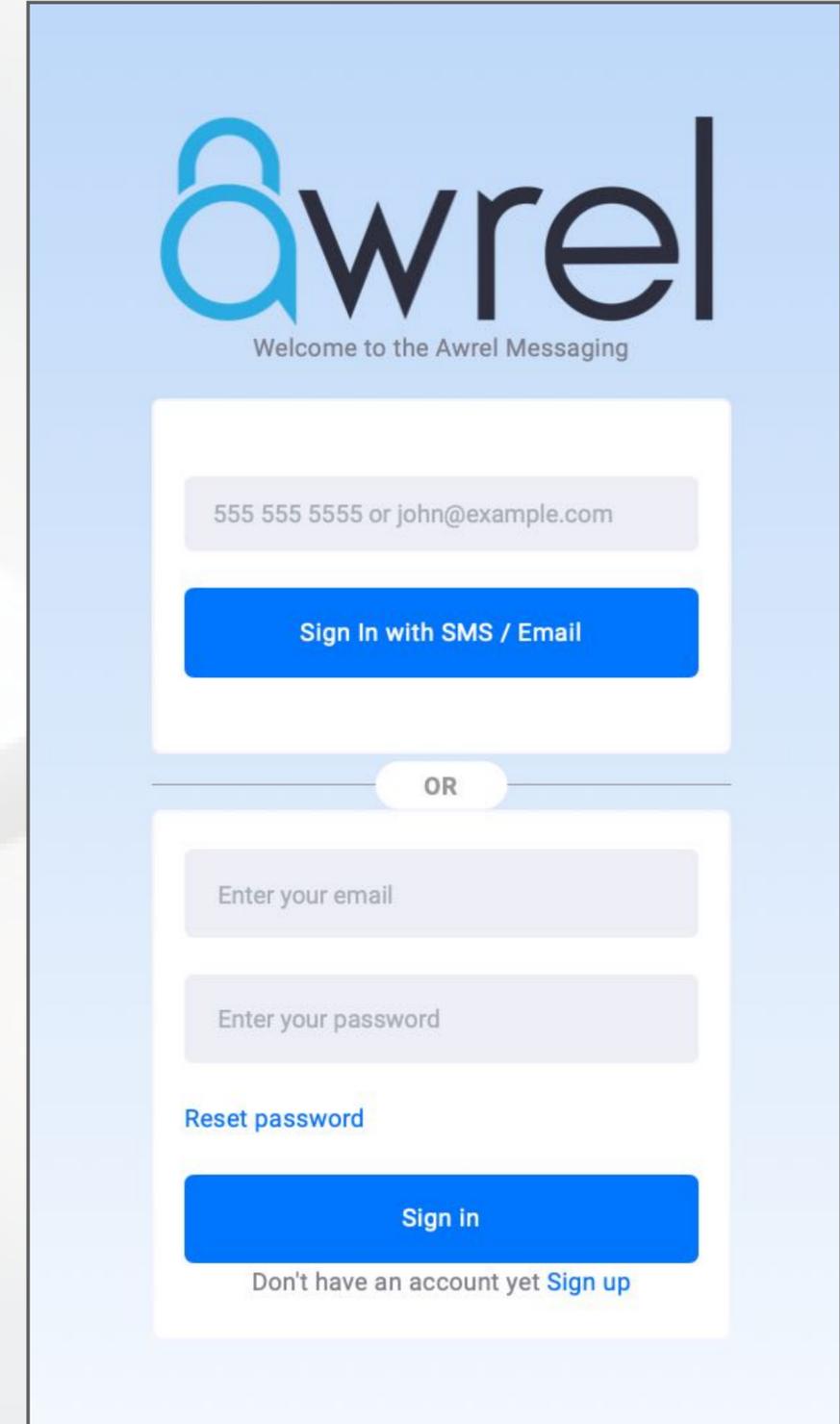
A sign-in form with a light blue border. It features a text input field containing the placeholder text "555 555 5555 or john@example.com". Below the input field is a blue button with the text "Sign In with SMS / Email".

Or

2. Sign in with your username (email) and password



A sign-in form with a light blue border. It features two text input fields: the first contains "Enter your email" and the second contains "Enter your password". Below the password field is a blue link labeled "Reset password". At the bottom is a blue button with the text "Sign in". Below the button is the text "Don't have an account yet [Sign up](#)".



The full Awrel sign-in page. At the top is the Awrel logo (a blue padlock icon followed by the text "awrel") and the text "Welcome to the Awrel Messaging". Below this is a sign-in form with a light blue border. It features a text input field containing the placeholder text "555 555 5555 or john@example.com". Below the input field is a blue button with the text "Sign In with SMS / Email". Below the button is a white button with the text "OR". Below the "OR" button is another sign-in form with a light blue border. It features two text input fields: the first contains "Enter your email" and the second contains "Enter your password". Below the password field is a blue link labeled "Reset password". At the bottom is a blue button with the text "Sign in". Below the button is the text "Don't have an account yet [Sign up](#)".



## 5. Create a New Message



1. Enter user name (email)

2. Enter the subject

3. Type your message

4. Add digital file if applicable



5. Send

### Create Message

TO

Subject

Type your message here...

# 6. Text and Chat

## Desktop

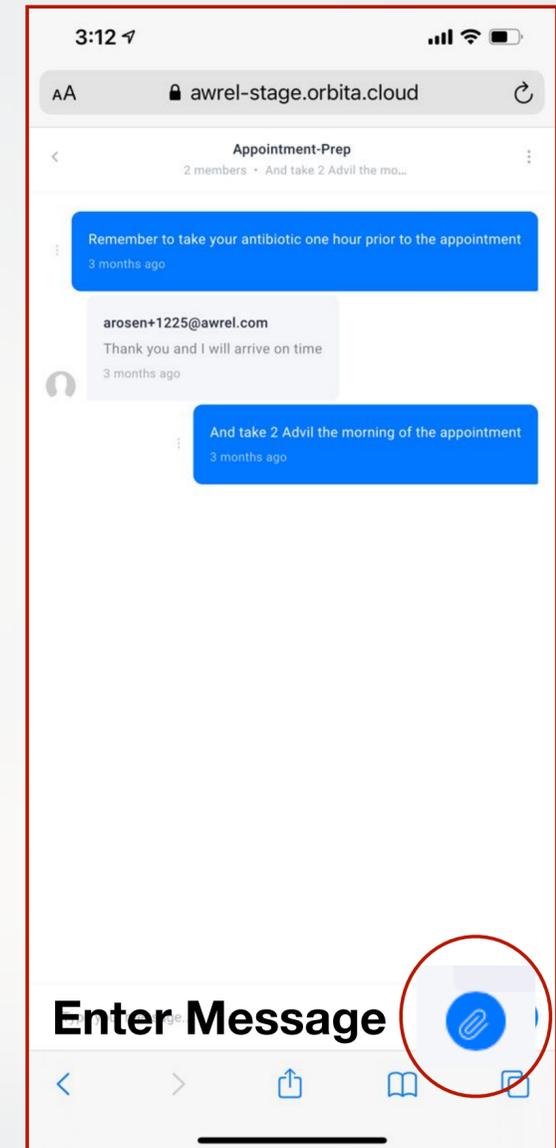
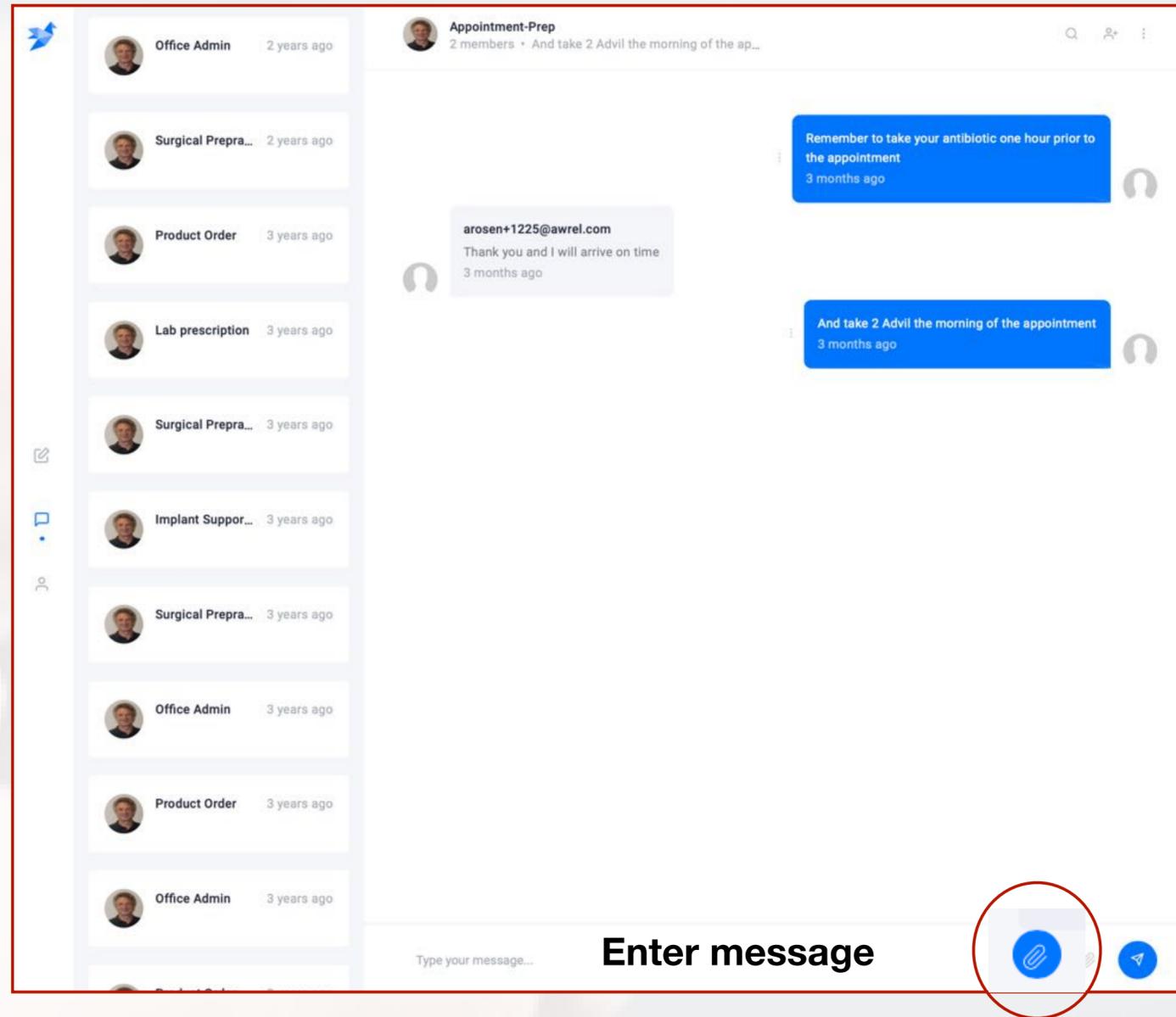
## Mobile

Type your message

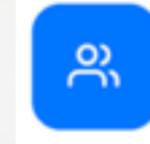
Add digital file



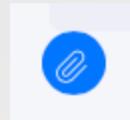
Send



## 7. Create Text with a Patient or Non-Awrel Member



1. First and last name
2. Email
3. Phone number
4. Subject
5. Add files if applicable
6. Send



**New Contact**

First Name

Last Name

Email

Phone

Subject

Type your message here...

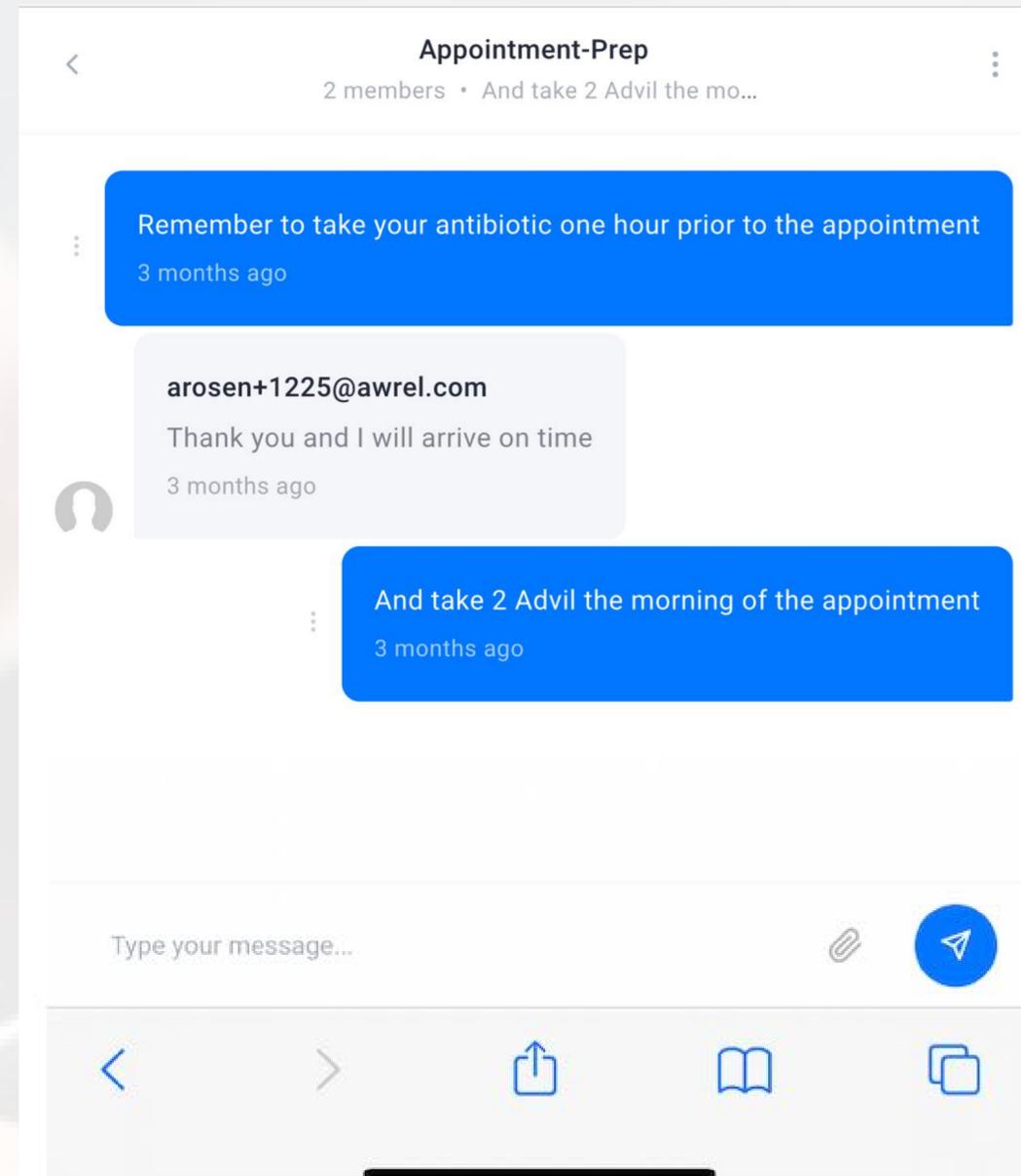


**Send**

## 8. Secure Texting with Patients and Non-Awrel Members



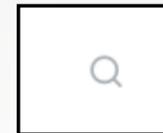
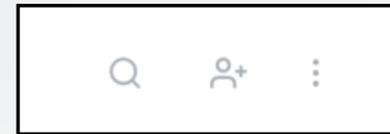
Your new contact, patient, or non Awrel member, will receive an SMS and an email notification with a secure link direct to the message to chat and share digital files.



## 9. Message Controls

- Create New Message
- Message with Patient or Non Member
- View Messages
- View Archived Messages
- Open Profile

## Chat Controls

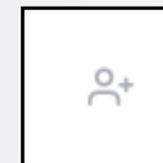


Search within this chat



Chat Details

- Date created
- Topic
- Members
- Read status
- Remove member from chat



Add members to this chat

# 10. View Message Details



- Topic
- Date created
- Members in chat
- Read status
- Remove member from chat

A screenshot of a chat topic details page. At the top is a circular profile picture of a man. Below it, the text reads "Appointment-Prep" and "Created 3 months ago." Below this is a section header "Members". Underneath, there is a list of members. The first member is "arosen+1225@awrel.com" with a profile picture icon and a green status dot. Below the name is the text "Read 2021-01-13T22:22:51.798Z".

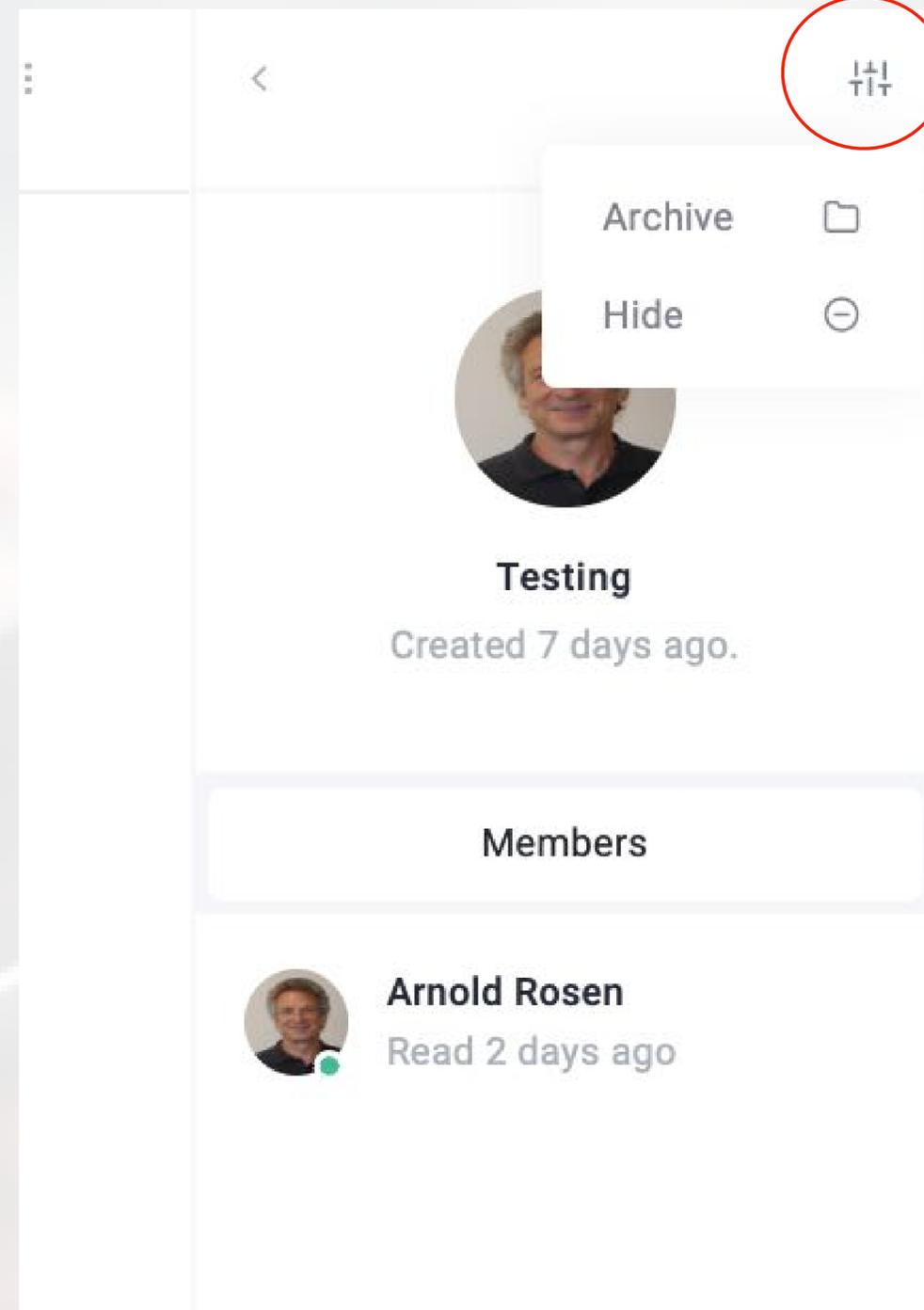
**Appointment-Prep**  
Created 3 months ago.

**Members**

 **arosen+1225@awrel.com**  
Read 2021-01-13T22:22:51.798Z

# 11. Delete or Archive Messages

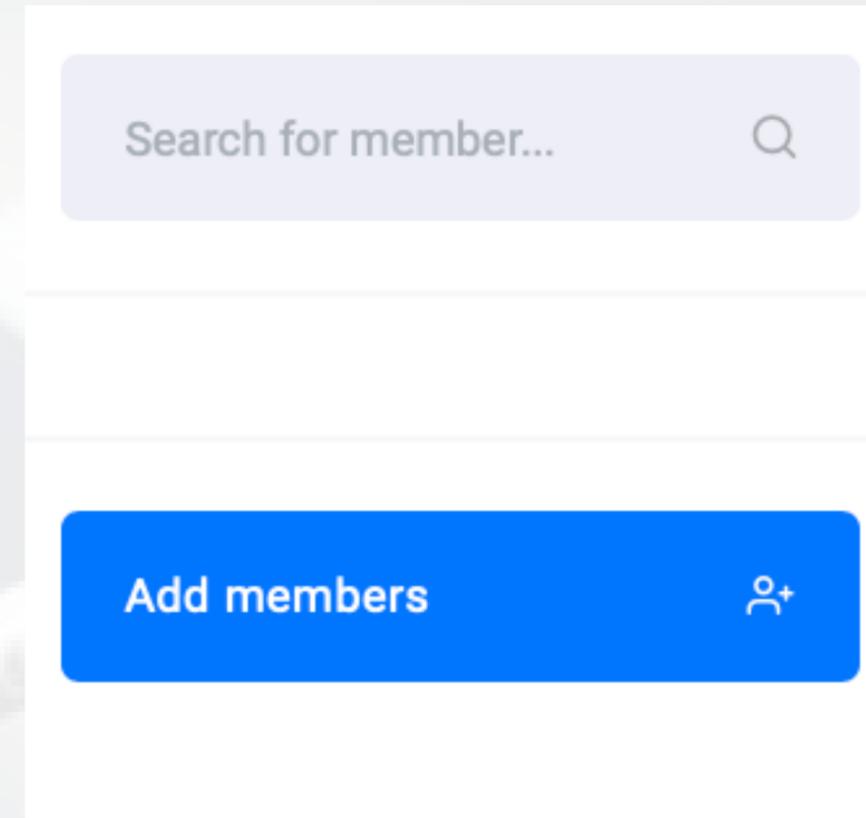
Delete / Archive Message



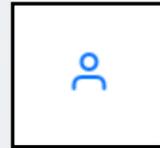
## 12. Add Member to an Existing Chat



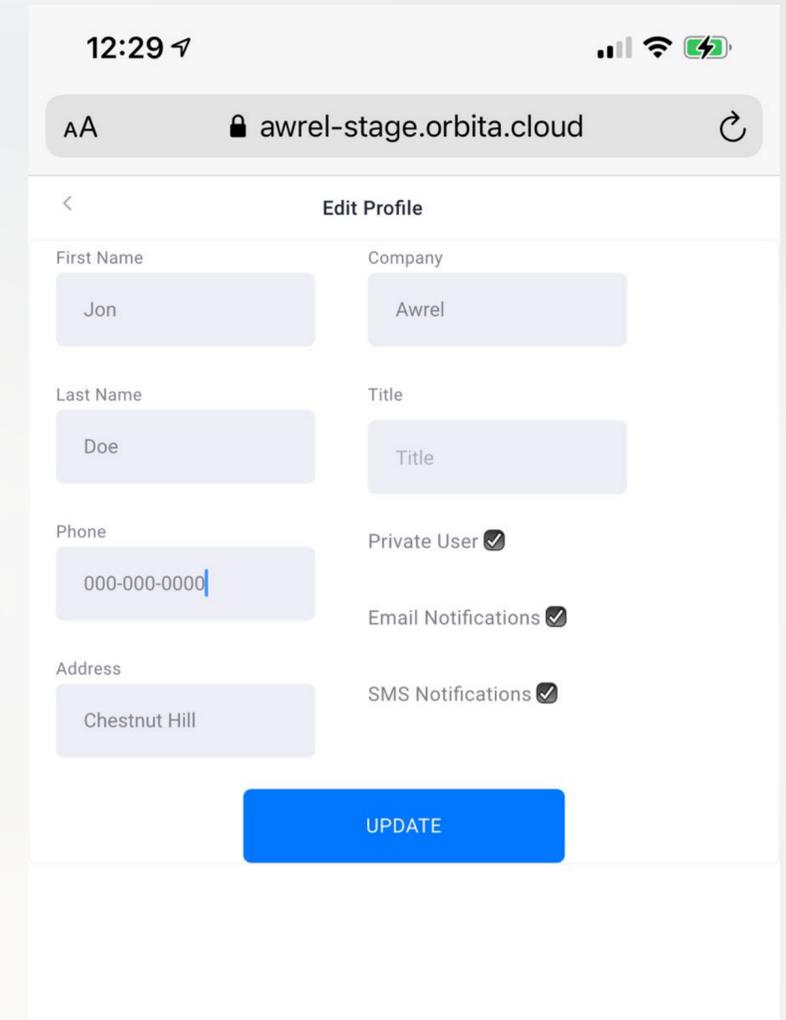
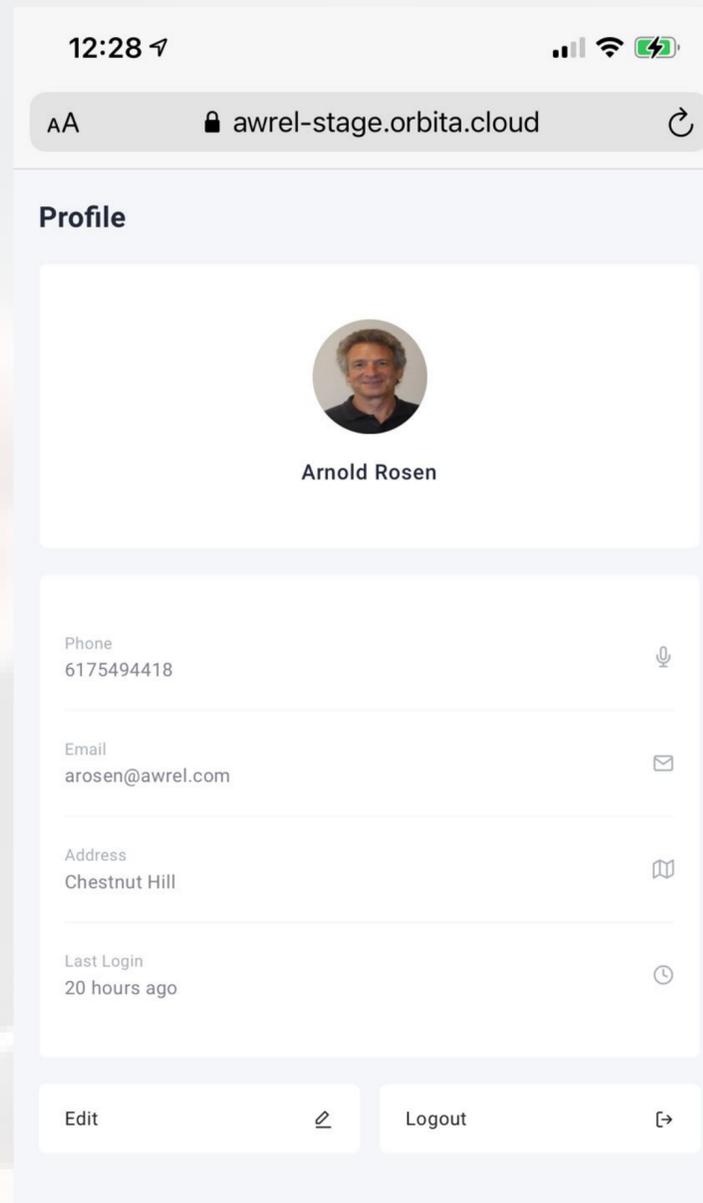
1. Enter email or name and search
2. Add member



# 13. Manage Profile



- View and edit profile
- Logout

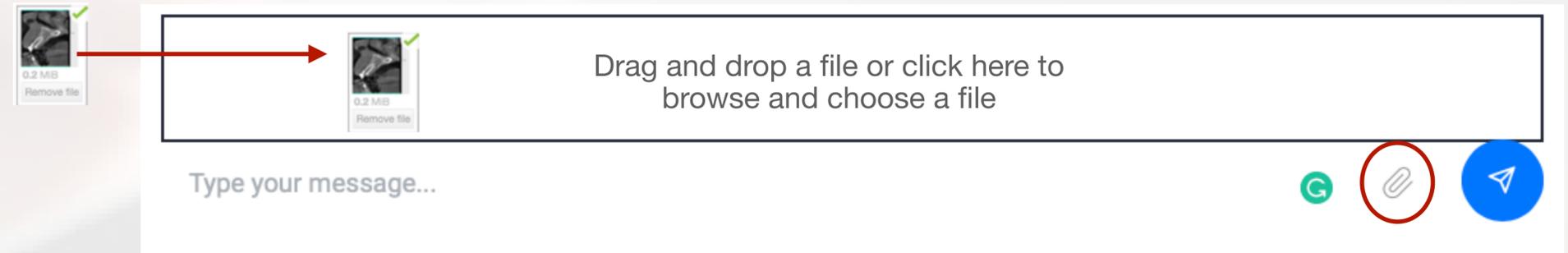


Note:  
Add phone number to  
enable SMS notification

## 14. File Upload and Download to a Desktop

1. Click the clip ICON 

2. Drag and drop a file or browse and select a file



*Note:*

- *To upload a CBCT, first right click and save as a zip file*
- *Digital files that require a special software program i.e. a DICOM file, will appear in your download folder to open in the appropriate reader.*
- *To download an image, click on thumbnail, right click on image, save to desktop or download.*



For additional information, questions, or support:

Phone: 855-52-AWREL (855-522-9735)

Email: [Info@Awrel.com](mailto:Info@Awrel.com)

